



NY Fire Consultants, Inc.

Fire Safety Message

Hotel Fire Safety

NY Fire Safety consultants are pleased to announce that the long anticipated Hotel Employee's Fire Safety Awareness course is finally ready to be presented. See page 11 for the training schedules. On March 5, 2008, NY Fire Consultants in conjunction with International Protective Service Agency is proud to announce that we will host Security Directors from all of the New York Area Hotels for a **free seminar** to introduce the course to the industry. Included in the program will be a preview of a new training course on Hazardous Material Incidents. Seating will be limited and pre-registration is a must. A continental breakfast will be served. This is a vital educational course for the staffs of the hotels. It will teach them what to do in the event of a fire in their workplace. This comes on the heels of the fire at the Monte Carlo Hotel and Casino in Las Vegas over this past weekend. In this situation the staff of the hotel was trained, and they knew how to react to the fire. It is not something they just decided to do. They relied on the training that they were afforded. **No Lives were lost. Please look for more information to follow shortly.**

FIREPLACE SAFETY



The fireplace in your home is a source of warmth and relaxation for your family and friends. Like any home appliance, it should be safe, properly maintained, and good for the environment-inside and out.

Fire Prevention Tips

Being good to the environment also means making sure your fireplace habits are safe and will not pose a danger to your home or your neighborhood.

Remember

Clear the area around the fireplace and chimney.

Debris too close to the fireplace could cause a fire. Check the flue for obstructions like birds' nests, and trim any overhanging branches or large trees near the chimney.

Always use a fireplace screen

Never overload the fireplace with too many logs. Don't use the fireplace as an incinerator, and never burn garbage, Christmas trees, or piles of paper.

Keep a fire extinguisher on hand and place smoke detectors throughout the house. Test the smoke detectors and batteries regularly. See that the extinguisher is in good working order and that all family members know how to operate it.

When building a fire, place logs at the rear of the fireplace, preferably on a grate. Never leave fire unattended. Be sure the fire is extinguished before you go to bed.

Keep wood stacked, covered, and out-of-doors, away from the house and off the ground. Bring in only as much as you need for one evening to prevent insects that may be in the wood from entering your home.

Have your fireplace inspected annually and cleaned when necessary by a chimney sweep certified by the Chimney Safety Institute of America. A dirty fireplace can cause chimney fires and inhibit proper venting of smoke up the flue.

Think Clean

1. **Have your fireplace inspected and cleaned annually** by a National Chimney Sweep Guild Certified chimney sweep. A dirty fireplace can cause chimney fires or contribute to air pollution. Your local NCSG-certified chimney sweep will diagnose your fireplace and recommend what it needs in order to burn cleanly and safely.
2. **Choose the right fuel.** In general, hardwood firewood (oak, madrone, hickory, ash, etc.) burns cleaner than softwood firewood (fir, pine, cedar, etc.)
3. **Use seasoned wood.** Wood with a moisture content of less than 20 percent, burns much cleaner than green (high moisture content) wood. Check with your cordwood supplier to make sure that the wood you purchase is seasoned.
4. **Burn smartly.** Good fireplace habits can decrease fuel consumption in the home while maintaining the same level of warmth. Make sure the fire gets enough air to burn properly. Close the damper when the fire is out to keep warm room air inside.
5. **Minimize creosote buildup** which causes chimney fires. Creosote is the black tarry or flaky substance formed in chimneys during the wood burning process.
6. **Make a fire that fits your fireplace.** A fire that's too large or too hot not only wastes fuel; it can crack your chimney.
7. **Keep your fireplace in good working condition.** If you notice any cracks in the chimney, and any loose mortar or brick, have your chimney repaired. Have the chimney liner inspected for cracking or deterioration.

Gas fireplaces: warmth, efficiency and ambiance

The realism and warmth provided by today's natural gas fireplaces have contributed to their increasing popularity with homeowners. They are now among the leading optional features in new homes. The industry sells over 1 million units each year and has experienced 30 percent sales increases for the past three years.

The convenience and safety of gas fireplaces make them a good choice for any room in your home or apartment. Buying, splitting and storing wood and hauling ashes have lost its appeal for many. Clean, convenient, cost-effective and easy-to-use natural gas ends the work and the mess of a fireplace. Because of growing concern for the environment in recent years, restrictions have been placed on wood-burning fireplaces and wood stoves in selected communities throughout the U.S. These restrictions ban wood-burning on days with poor air quality, limit sales of stoves or restrict installation of stoves and fireplaces in new construction. However, as consumers have become aware that gas-fired hearth products provide many of the same benefits as wood-burning products-with greater convenience, heating efficiency and benefit to the environment, sales of gas units have increased dramatically, even in areas of the country without wood-burning restrictions.

The natural gas advantage

Natural gas fireplaces fit today's lifestyles:

- Natural gas fireplaces enhance the appearance and marketability of any home.
- Natural gas units reduce by up to 99% the amount of pollutants and particles emitted into the air.
- Instant ON/OFF operation. Flip a switch or touch a remote control.
- Continuous fuel supply.
- No wood to chop or logs to haul.
- No soot, no ashes, no messy clean-up, no creosote buildup in your chimney, no chimney fires.
- No sparks to burn holes in your carpet.
- Using natural gas logs or fireplaces can cost as little as 25% of the cost of burning wood.
- Most operate independently of electric power, providing an auxiliary home heating source during power outages.

There's natural gas equipment to fit almost any room

Natural gas fireplaces are structurally similar to wood-burning fireplaces. They are complete units that include a ceramic log set contained in a combustion chamber with a glass front. Their venting system eliminates the need for a traditional masonry chimney.

Direct-vent or sealed-combustion gas fireplaces can be vented either through the wall or roof. In some designs, outdoor air can be provided through the outer cylinder of a concentric vent pipe for proper combustion of the gas even with windows closed in a well sealed home. Air can be circulated within the fireplace to provide convective heating in addition to the normal radiant heating from the simulated logs, glass front and chamber walls. There are many venting options available with today's versatile natural gas fireplaces. A distinct advantage of a through-the-wall, direct-vent model is its flexibility-- it can be located almost anywhere in your home and does not require a chimney.

Typically, natural gas fireplaces can be safely installed with "zero clearance," adjacent to wood studs. They all include a gas log arrangement and choice of glass front and mantel styles to match any decor.

Some natural gas fireplace models have built-in blowers to increase heating effectiveness by circulating heat to a larger area. Besides the traditional wall-mounted fireplace, designs are available with two, three or four open (glass) sides. Free-standing gas fireplaces simulating a wood stove are also available.

Control options

Some gas fireplaces have electric ignition or a standing safety pilot light that burns continuously and lights the main burner whenever the gas is turned on. The safety pilot light prevents the main burner valve from opening if the pilot is not lit.

Many gas fireplaces with a standing safety pilot use a push-button piezo ignitor so the standing pilot can be ignited without matches. Most fireplaces can be operated with an ON/OFF rocker switch on the fireplace or a wall switch.

Remote controls offer the ultimate convenience in operating your gas fireplace. Some remote controls also contain an adjustable thermostat that maintains a preset room temperature by turning the fireplace ON and OFF.

FIREPLACE INSERTS

Complete fireplace inserts can be retrofitted into existing wood-burning fireplaces. Usually they require no additions, such as glass doors, screens or other decorative accessories. They consist of a closed combustion chamber with ceramic logs and a glass

front. A 3- or 4-inch liner is attached to the insert and run up the existing chimney and vented to the outside for efficient and safe operation. Inserts offer the same conveniences and safety features as complete gas fireplaces, with gas logs, warm air circulation, remote controls and other features. As with nearly all gas-fired appliances, most gas fireplaces and inserts undergo rigorous safety testing by American National Standards Institute before they are certified.

GAS LOGS

Many homeowners enjoy the peaceful charm of their wood-burning fireplace, but they don't enjoy the inconvenience of handling the wood and the clean-up. Numerous gas log options are now available for upgrading wood-burning fireplaces while maintaining the beauty and realism of a wood fire. Recently, sales of gas log sets have exceeded 700,000 units per year.

Simulated to look like real wood logs, natural gas logs are made of ceramic material and are mounted on a metal rack similar to those in wood-burning fireplaces. When burning, the logs resemble a stack of flaming wood, except they don't change position or disintegrate.

Gas logs are chosen most often when the homeowner is most concerned about aesthetics. If efficiency and heat are priorities, an insert is a better option.

Controls: Many of the same control options are available for operating gas logs as for gas fireplaces and inserts. Choices range from the basic manual gas valve to a piezo igniter safety system that requires neither matches nor electricity. Other gas log models use wall switches or remote controls for ON/OFF operation.

Be Proactive not Re-Active

Don't let this happen to you. After a building had a fire, the Co-op Board was outraged at the management company. The building staff had no idea of what to do at a fire and did not know good fire prevention practices that could have prevented a fire from occurring in the first place. The Co-op Board invited NY Fire Consultants to their next meeting. The entire building staff is now signed up for both the Fire and Non-Fire Emergencies classes. We give group discounts to buildings and management companies.

NY Fire Safety Institute

NY Fire Safety Institute an accredited Fire Safety Directors school offers classes for the New York City Fire Department Certificates of Fitness as Fire Safety Director and Emergency Action Plan Director. The Institute will provide professional, cost effective classes where hotels and office buildings employees can attain the knowledge need for

their Certificate of Fitness. All instructors are active or retired Fire Department chief officers, captains, and lieutenants.

FSD

The course for the Fire Safety Directors consists of six sessions. They will now run the first three Tuesdays and Thursdays of each month.

EAP

The course for the Emergency Action Plan Directors consists of two sessions. They will now run the fourth Tuesday and Thursday of each month.

EAP Online

If you do not have the time to attend the school in person, the Emergency Action Plan Directors course is available online. Take the online course at home, in the office or anywhere you have internet access. The details to the online course can be found at <http://nyfsi.com/workshops.html#f59online>

Where are Fire Safety Directors required?

In office buildings (class E) whenever there are more than 100 persons above or below the street level or 500 persons in the building. At least one deputy FSD is required in all buildings for times when the FSD is absent.

In hotels and motels (class J-1) whenever there are more than 30 sleeping rooms or lodgers in the building or more than 15 sleeping rooms above the first floor or any number of rooms in a building over 75 feet tall.

New York City Local Laws 5/73 and 16/84 require a Fire Safety Director certified by the New York City Fire Department to be on duty at most Class E office buildings and most Class J hotels. NY Fire Safety Institute offers a course for the Fire Safety Director Certificate of Fitness issued by the NYC Fire Department. NY Fire Safety Institute has been accredited by the NYC Fire Department since 1995.

Requirements for the Fire Safety Director Certificate of Fitness include satisfactory completion of this course, which is approved by the Fire Department, and satisfactory completion of both written and on-site examinations administered by the Fire Department. Instruction in this course includes an overview of local laws and the development and implementation of a fire prevention and safety plan.


New York City Local Law #26 of 2004 requires that most Class E office buildings have an Emergency Action Plan (EAP) Director in addition to a Fire Safety Director. Applicants must already be Fire Safety Directors and must take our 7-hour course (given over 2 days) and pass the school test. After passing the school test, applicants must take and pass the Fire Department's computer-based test and an on-site test. We also offer this course online so you can go through the course material in your home or office.

Fire Safety and Awareness Training

Our Fire Safety Awareness classes are off and running again. The classes are scheduled every Wednesday morning and will run as long as we have this tremendous demand. The classes are held at the New Yorker Hotel located on 8th Avenue and West 34th Street. Our staff is comprised of retired lieutenants, captains and chief officers from the New York City Fire Department. The first set of classes is for residential building staff. The seminar will be a PowerPoint presentation approximately 2 $\frac{1}{2}$ hours in duration. A study guide handout and a certificate of completion will be given to each attendee. See page 10 for the registration form. The following topics will be covered:

Residential Fire Safety Plans	Discovery & Reporting a Fire
Fire Extinguishers	Goals of Fire Prevention
Fire Prevention Strategies	Housekeeping Issues
Flammable & Combustible Liquids	Electrical Fire Hazards

Our seminars have been specifically designed to reduce the risk of fire through the promotion of fire safety awareness and basic fire training for all staff. Our training provides the building manager and building staff with an overview of their roles in the event of a fire or emergency. It also provides participants with the necessary knowledge and skills to enable them to deal with small fires safely, by using portable fire extinguishers, and to develop an awareness of the dangers and causes of fire.



Registration forms -
pages 10 to 13

On February 2008 we will be adding an additional course on non-fire emergencies. This training will cover subjects such as Bomb Threats, Chemical Spills, Power Outages, Shelter In Place, Steam Explosions, Suspected Terrorists and Suspicious Letters or Packages.

For additional information please call 718-432-1600

Fire safety training for hotel staff

This 2-½ hour fire safety course is aimed at members of staff in hotels (including new employees) to assist them in identifying and reducing the risk that fire presents in the workplace.

Course overview

The course examines the phenomenon of fire that all of us can recognize, but the majority of people fail to fully appreciate.

Aim

The training aims are to provide students with a greater awareness of the threat posed by fire to people, property and the business community. By combining the recognition of individual responsibilities to report fire related hazards and how to initiate the appropriate actions should a fire occur, the risks to employees and the workplace will be reduced.

Dates

Monday mornings starting March 3, 2008.

Cost

\$75.00 per student

Location

New Yorker Hotel located at 8th Avenue and West 34th Street, suite 1570

Learning objectives

- Knowledge of a fire-safe workplace
- Knowledge of how to prevent fire and limit fire spread
- Be able to recognize the importance of effective evacuation
- Be able to identify the requirements of an effective fire action plan

Who should attend?

All employees will benefit from the training, particularly fire brigades, new employees and security personnel. It is also valuable for those individuals intending to become a Fire Safety Director.

Program

- Employee safety duties
- Combustion, fire spread and fire prevention
- Fire drills and evacuation training
- Fire action plans

Fire Safety and Awareness Training

Registration forms on page 10 and 11

Mondays	AM	Hotel Fire Awareness (starts 3/3/08)
Tuesdays & Thursdays		Fire Safety Director (next class starts 3/4/08)
Tuesdays & Thursdays		Emergency Action Plan Director (next class 3/5/08)
Wednesdays	AM	Residential Fire Safety Awareness
Wednesdays	PM	Residential Non-Fire Emergencies (starts 2/13/08)

Training

As a business owner or manager, you have the responsibility of ensuring that your staff understands the safety risks present within the workplace. You are also required to ensure that they are equipped with the knowledge and skills to handle a potentially dangerous situation. Training can prepare your staff by enabling them to prevent or safely respond to such situations.

Beware!

Not renewing your NYC certificates and permits will provide city inspectors with an opportunity to pay your building a visit.

The fine for a "failure to renew" violation will cost you, for a first time offense, at least \$250 - \$500. The subsequent inspections may cost you much more. In our experience it is rare for an inspector to issue only one violation during a visit. If one is found, multiple violations are usually issued. This can add up to significant penalties! The key is to not give an inspector a reason to visit. Keep your building's registrations up to date. Best of all, a Cityfile representative will populate your current data into their website, where all data is available 24/7. Don't give city inspectors an excuse to inspect your building; let them go to the building next door.

We at NY Fire Consultants suggest you call Cityfile today at (212) 732-2300 to schedule a fifteen-minute presentation; it will be well worth your time.

NY Fire Consultants Services:

<p><u>Fire and Life Safety Consulting</u> Fire and Life Safety Inspections Fire Safety Plans for Residential Buildings (LL 10 of 1999) Fire Safety & Evacuation Plans Commercial (Class E) Buildings</p> <p><u>Emergency Action Plans</u> FDNY Submissions Training Drills</p> <p><u>Expert Witnesses Provided</u></p>	<p><u>Emergency Procedures Manuals Fire & Evacuation Preparedness Training</u> Hotel Staff Building Service Employees</p> <p><u>Interior Fire Alarms Consultants</u></p> <p><u>Violations Correction & Removal</u> Environmental Control Board Fire & Building Department Housing Preservation & Development</p> <p><u>Fire Consultantants Construction Protects</u></p>
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NY Fire Consultants, Inc. 165 McBaine Ave., Staten Island , NY 10309 718-432-1600



NY Fire Consultants, Inc.

165 McBaine Avenue
Staten Island, NY 10309
(718) 432-1600 (718) 967-8195 fax

Fire Safety & Awareness Training For Residential Building Staff

Wednesdays
10:00 am

- Residential Fire Safety Plans
- Discovery & Reporting a Fire
- Fire Extinguishers
- Goals of Fire Prevention
- Fire Prevention Strategies
- Housekeeping Issues
- Flammable & Combustible Liquids
- Electrical Fire Hazards

New
Class

Non-Fire Emergencies Training For Residential Building Staff

Wednesdays
1:00 pm

- Suspicious Letter or Package
- Bomb Threats
- Suspected Terrorist
- Steam Explosion
- Shelter In Place
- Chemical Spills
- Threatening Behavior
- Power Outage

Starts
February 13th

Both seminars are 2 to 2 ½ hours in duration. A study guide handout and a certificate of completion are provided to each attendee. Course fee is \$75.00 for each course.

Central location- Hotel New Yorker West 34th St. & 8th Avenue (Suite 1570)

Mail in Registration Form

Students must Pre-Register

Student Name: _____ Employed by: _____

Work Address: _____

Home Phone: _____ Cell/Pager: _____

Email: _____

SCHEDULE OF CLASSES

Fee: \$ 75.00 for each course

Doors Open 9:30 for AM class and 12:30 for PM class Classes start at 10:00 AM and 1:00 PM

Please circle class or classes you wish to attend AM for Fire Awareness or PM for Non-Fire Emergencies

February 13 2008 AM PM February 20, 2008 AM PM February 27, 2008 AM PM

March 5, 2008 AM PM March 12, 2008 AM PM March 19, 2008 AM PM

March 26, 2008 AM PM April 2, 2008 AM PM April 9, 2008 AM PM

Make out company checks or money orders payable to **NY Fire Consultants, Inc.**

Mail payments to **NY Fire Consultants, Inc.**, 165 McBaine Avenue, Staten Island, NY 10309



NY Fire Consultants, Inc.

165 McBaine Avenue
Staten Island, NY 10309
(718) 432-1600 (718) 967-8195 fax

Fire Safety & Awareness Training For Hotel Staff

This 2-½ hour seminar will include but is not limited to the following topics:

- Knowledge of a fire-safe workplace
- Knowledge of how to prevent fire and limit fire spread
- Be able to recognize the importance of effective evacuation
- Be able to identify the requirements of an effective fire action plan

Central location - Hotel New Yorker, West 34th St. & 8th Ave. (Suite 1570)

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Mail-in Registration Form

Student Name: _____ Employed by: _____
 Work Address: _____
 Home Phone: _____ Cell/Pager: _____
 Email: _____

SCHEDULE OF CLASSES

Doors Open 9:30 AM	Classes start at 10:00 AM	(Please circle one)
March 3, 2008	March 10, 2008	March 17, 2008
March 24, 2008	March 31, 2008	April 7, 2008
April 14, 2008	April 21, 2008	April 28, 2008

Course fee is \$75.00

Make out company checks or money orders payable to ***NY Fire Consultants, Inc.***

Mail payments to ***NY Fire Consultants, Inc.***, 165 McBaine Avenue, Staten Island NY 10309

Students must pre-register



The New York Fire Safety Institute

481 Eighth Ave. Suite 1570, New York, NY 10001

Phone: (212) 239-9051 Fax: (212) 239-9052

Mail in Registration - Fire Safety Director Training course

Student Name: _____ Employed by: _____

Home Address: _____ Work Address: _____

_____ Work Phone _____

Home Phone: _____ Supervisor: _____

Cell/Pager: _____ Employer # _____

Email: _____ Work email: _____

Course fee is: \$220.00

Money Order Check (co. check only) Pay Pal Verification # _____

Start date: _____ Amount Enclosed: _____

Send checks or money orders to: NYFSI, 481 Eight Avenue, Suite 1570, New York, NY 10001

Central location- Hotel New Yorker West 34th St. & 8th Avenue (Suite 1570)

SCHEDULE OF CLASSES 2008 Please select Morning Class or Afternoon Class

March 2008

Tues, 4	Thurs, 6
Tues. 11	Thurs. 13
Tues. 18	Thurs. 20

- Morning Class:
9:30 am to 12:30 pm
- Afternoon Class:
1:00 pm to 4:00 pm

April 2008

Tues, 1	Thurs, 2
Tues. 8	Thurs. 10
Tues. 15	Thurs. 17

- Morning Class:
9:30 am to 12:30 pm
- Afternoon Class:
1:00 pm to 4:00 pm

May 2008

Tues, 6	Thurs, 8
Tues. 13	Thurs. 15
Tues. 20	Thurs. 22

- Morning Class:
9:30 am to 12:30 pm
- Afternoon Class:
1:00 pm to 4:00 pm

June 2008

Tues, 3	Thurs, 5
Tues. 10	Thurs. 12
Tues. 17	Thurs. 19

- Morning Class:
9:30 am to 12:30 pm
- Afternoon Class:
1:00 pm to 4:00 pm

PLEASE READ THE INFORMATION CAREFULLY

Qualifications: You must have 36 months or more experience or combined, as follows:

- Firefighter – Police or Corrections
- High-Rise building manger, engineer, superintendent with Certificates of fitness
- Building Evacuation Supervisor
- Office Building
- Member of the fire brigade

School Policy: The Fire Department requires a mark of 70% for the school final test. Those passing are granted a diploma, which must be presented at the Fire Department.



The New York Fire Safety Institute

481 Eighth Ave. Suite 1570, New York, NY 10001

Phone: (212) 239-9051 Fax: (212) 239-9052

Office Building Managers/& Fire Safety Directors

NY Fire Safety Institute is offering:

Emergency Action Plan Director Course (F-59)

We have schedules to meet your needs.

We have qualified instructors to deliver the material you need to know.

Central location- Hotel New Yorker West 34th St. & 8th Avenue (Suite 1570)

Realistic price of \$ 140.00 per student (group rate quotes as well) (\$135 if you use Pay Pal)

2008 Class Schedule: (Seating Limited)

March 25th (Tuesday) and 27th (Thursday) at 1:00pm – 5:00 pm

April 22nd (Tuesday) and 24th (Thursday) at 1:00pm – 5:00 pm

May 27th (Tuesday) and 29th (Thursday) at 1:00pm – 5:00 pm

June 24th (Tuesday) and 26th (Wednesday) at 1:00pm – 5:00 pm

Fill out registration form and mail check for \$140.00 payable to *NY Fire Safety Institute*.

Mail in Registration – Emergency Action Plan Director Training course

Student Name: _____ Employed by: _____

Home Address: _____ Work Address: _____

Home Phone: _____ Supervisor: _____

Cell/Pager: _____ Employer # _____

Email: _____ Work email: _____

Course fee is \$140.00

Money Order Check (co. check only) Pay Pal Verification # _____

Start date: _____ Amount Enclosed: _____

Company checks or money orders payable to **NY Fire Safety Institute**

Mail payments to NY Fire Safety Institute, 481 Eight Avenue, Suite 1570, New York, NY 10001



Personal Life Safety Guide Book

Fireproof Residential Apartment Buildings

The Personal Life Safety Guide Book offers a quick reference for fire and life safety emergencies. A must for residential building staff.

Bomb Threat
Carbon Monoxide
Chemical Spills
Extreme Heat
Fire
First Aid
Gas Leaks
Heart Attack

Person Trapped in Elevator
Poisoning
Power Outage
Robbery or Mugging
Shelter in Place
Suspected Terrorist
Suspicious Packages
Threatening Behavior



- Overall size 3-1/2 " x 5-1/2"
- Coated card stock
- Emergency telephone numbers can be written on back
- Comes with a vinyl pouch that fits in your shirt pocket

Prices:		
<u>100 +</u>	<u>500 +</u>	<u>1000+</u>
\$4.50 ea.	\$4.25 ea.	\$3.75 ea.
Combine building orders and save		



Basic Emergency Information at Your Finger Tips

Phone (718) 432-1600
Fax (718) 967-8195
Email: info@NYFireSafe.com

