



## ***NY Fire Consultants, Inc. Fire Safety Message***

www.NYFireSafe.com

212-239-9051

info@nyfiresafe.com

April 2008

### ***College Acceptance Letters are in the mail***

After months of visiting college, writing essays and almost begging them to accept you the great student and all around everything it the college's turn to get you to choose them. After being accepted by your safe school, the state school and the fun school it is now time to pick one. The colleges will now be telling you how good they are. When considering which college to attend, fire safety is the most over looked aspect in the decision making process.

### ***College Dormitory Fires***

*Author Unknown*

I would like to start this news letter by informing you that I'm a parent of a college student! He was an upperclassman at a University in Pennsylvania. As he prepared to go to college, fire safety was an important factor to his Mom and I, in choosing a college. This is due in part, to the fact I'm a retired New York City Fireman. I have witnessed firsthand the destruction that fire can cause. Fire is the only thing in this world that shows no discrimination. It can strike at any time any where!

As a parent you want to believe that you have brought your children up to be responsible young adults! Trust me when I tell you, one thing is a definite you are in for a rude awakening. They are about to embark on a journey to new found freedoms'. As the old saying goes" When the cat is away the mouse will play"! This is true for your children when they are away at college for the first time. This is most likely the first time many of them will be separated from you for such an extended period. It will be a big adjustment for all of you! You probably should begin to discuss fire and life safety issues. Make them understand that this is real life and they need to be concerned and be aware! They should practice basic fire safety awareness in their everyday lives. They are now young adults and have to be able to react on a moments notice! This is because of the world we live in post 9/11/01. Speak to them about the dangers of smoking, drinking, and cooking, in a strange environment. Speak to them about all of your concerns! Don't put of until tomorrow, what you can do today! I would strongly suggest that you begin to speak about some of these issues while you are looking to choose a school.

Alcohol will play a big part in their college dorm everyday living! You now have a large group of young adults with little or no experience in dealing with no parental rules for the first time in their lives. **Most all college dormitory fires involve alcohol! Please educate your children and yourselves to this scary fact! Please begin by educating your children about the new found freedoms they are about to experience.**

The purpose of this article is to educate you as parents. Take a very active part in choosing where your children will live when they are away at college! This decision could save their lives!

When you finally decide on a school, look very closely at the dormitory facilities. Ask questions, and get answers. Are there sprinklers, internal fire alarms, fire extinguishers, and smoke and CO<sup>2</sup> detectors! These are all the necessary items you want to see in a dormitory! Ask how often fire drills are preformed per semester, how many of them are conducted at night! Does the fire alarm go directly to a central station or is it just an internal fire alarm. If it is just internal then you must rely on someone else to send the alarm to the fire department, after it has been sounded in the dormitory! Are there evacuation instructions posted on each door telling the student how to evacuate the building should it become necessary. How many times during the semester do your students practice their escape routes? Do they know an alternate route? Speak to other students; don't just take the word of a college official or administrator. If you have any concerns or doubts, or there might be some questions that remain unanswered or you just don't feel right about the situation, then maybe you should be looking at a different school. For the most part college dormitory living (on campus housing) is a very safe environment. After the tragedy at Seton Hall in January of 2000, **most** colleges and universities took measures to ensure a similar tragedy never again happens because of negligence! This was the worst college campus tragedy caused by fire in U.S. history.

### **OFF CAMPUS HOUSING**

This is an area where you are in for the rudest awakening that you have ever experienced! This is where Colleges and Universities across the country must stand up and listen! Off Campus housing is a disaster! Most of our children are living in fire traps! I can only relate to you our own personal experience when our son told us he was moving off campus .He lived in on campus housing for 2 years. In his sophomore year he informed us he and a group of 11 of his friends decided to rent a house off campus. Very much to our dismay he and a group of his friends rented a fire trap off campus! The home was over 60 years old, and was in poor condition at best! The land lord required that they put down a deposit in their sophomore year! I personally did not like the idea that this land lord had their money for a year earning himself interest! I found out later that this is a common practice among these college town land barons! Most of these houses could never be rented to a family! I believe the land lords feel that it is

Kids, so what is the difference! There only there to sleep, eat and party! At some point my wife and I took a day trip to try and see this house. We were only able to see the outside! That was enough to arouse my suspicions. Our son assured us that everything was under control; he and his friends were assured by the land lord that when they moved in everything would be fixed as good as new! My advice to other parents is get this in writing! Needless to say nothing except the bare minimum was done. Move in day of junior year came and what an awakening that was! One parent actually left the house crying! She could not believe that her son was about to move in to a house that probably would be condemned if some city agency came in to inspect. This was a wooden framed house with 3 floors and a basement. The basement was totally inhabitable, with water everywhere! There were no working smoke detectors on the 1<sup>st</sup> 2<sup>nd</sup> or 3<sup>rd</sup> floors. The only working CO<sup>2</sup> detector was the one I installed outside my sons room on that day! There was only 1 working fire extinguisher in the entire house, and I doubt that the fire extinguisher in question actually worked. The boiler was probably as old as the house itself, and it looked as though it was never professionally maintained or cleaned. There was years of accumulated flammable rubbish (old hand me down furniture) scattered throughout the entire house. The only positive thing that I had to say about the home was that they installed a new set of exterior stairs that provided a secondary means of egress from the upper floors of the home.

The interior of the home was a maze of sleeping rooms everywhere! My initial professional reaction was anyone caught in the upstairs of this home, in a fire would be in very serious trouble! Thank God my son had a 1<sup>st</sup> floor front room, and getting out was not really an issue. **The real issue is that these children have no clue about fire safety! This must change!** My wife had her own fears, it was the first time in her life that she didn't feel comfortable leaving my son in this type of environment. Her only concern was did he know what to do? This is a situation that occurs across this country every year.

In conclusion the only thing I can tell you is to take an active part in where your child will live when they are away at college! Ask many questions? Read the lease before you let your child sign it! Hire a professional to see and inspect the home if you can! Have an open dialogue with the land lord. Someone's parent will eventually have to. People will tell you call the local authorities! If they condemn that home where do the children go? The college or University will tell you "They moved off campus! We have no authority! **Well I think it is about time these schools took an active part to ensure that our children are safe even if it is off campus! It seems to me that the schools and the Land lords both have a financial interest at stake! The schools should put pressure on these unscrupulous landlords to make them comply with at least the minimum standards. We all want to be ensured that our most precious commodities are as safe as if they were in our own homes! Good luck to all you parents that are about to embark on the most important part of your children's' education.**

## Charles H. Greenthal

It is with great pride, that we the owners, and staff of **NY Fire Consultants, and NY Fire Safety Institute**, take this opportunity to recognize the principals of Charles H. Greenthal & Company for taking the necessary steps to ensure all of their buildings staffs are trained in Fire Safety Awareness. In November thru December of last year Century Operating Corporation recognizing the need to be proactive in the area of Fire Safety and trained all of their Resident Managers in Fire and Life Safety Awareness. The response from the men and women that attended the class was phenomenal. The all asked for more training with an emphasis on hands on with Fire Extinguishers and non fire emergencies. Most of the feed back also applauds the small class size and personal attention method of teaching we employ. All training evaluations are available to anyone interested in signing up for the classes. Charles H. Greenthal has decided that they will train the door staff, four members from each of their 200 plus building portfolio. It is a good feeling to know that people recognize the essential need for this training, and is doing something about it. **Fire Safety through Education is our motto.** The time to decide what to do, is not when a fire happens, it is long before it starts. These companies have taken steps to ensure all who live in these buildings, managed by them, are in the safest possible environment. We hope to be hearing from some of the other players in the industry, as Fire is the only thing in the world that does not discriminate. It will strike anywhere at any time. **Be Fire Safe! Be Smart!**

## Account Executives and Property Managers

We started a residential fire safety and awareness course for the staff's of residential buildings back in November. It has been so well received by your employees, that we see the need to invite account executives and property managers to a free class on the same topics. You can see and hear first hand what the building staff is praising about. It is our hope that this vital life saving information would be passed on to you building's boards. We are relying on you to educate them in this valuable training. We are offering you the opportunity to see the training first hand. Each of the employees that have attended has filled out an evaluation form. You will be able to see for yourselves the responses, calling for more and regularly scheduled training. Seating will be limited so you must pre register. You can either choose the AM or PM session starting March 26<sup>th</sup>. We look forward to seeing you there. This training can save a life; it already has helped one of the attendees in their personal life at home. It really does work. Use the registration form remember there is no charge for account executives and property managers

**Note:** Classes are scheduled every 2 weeks now see registration form on page 10

## Be Proactive not Re-Active

Don't let this happen to you. After a building had a fire, the Co-op Board was outraged at the management company. The building staff had no idea of what to do at a fire and did not know good fire prevention practices that could have prevented a fire from occurring in the first place. The Co-op Board invited NY Fire Consultants to their next meeting. The entire building staff is now signed up for both the Fire and Non-Fire Emergencies classes. We give group discounts to buildings and management companies.

## NY Fire Safety Institute

NY Fire Safety Institute an accredited Fire Safety Directors Training school offers classes for the New York City Fire Department Certificates of Fitness as Fire Safety Director and Emergency Action Plan Director. The Institute will provide professional, cost effective classes where hotels and office buildings employees can attain the knowledge needed for their Certificate of Fitness. All instructors are active or retired Fire Department chief officers, captains, and lieutenants.

### FSD

The course for the Fire Safety Directors consists of six sessions. They will now run the first three Tuesdays and Thursdays of each month. Starting on April 5, 2008 for 4 (four) consecutive Saturdays NY Fire Safety Institute will hold a Fire Safety Directors course. Candidates must attend all four classes see registration form on page 12.

**New  
Saturday Classes  
See Page 12**

### EAP

The course for the Emergency Action Plan Directors consists of two sessions. They will now run the fourth Tuesday and Thursday of each month.

### EAP Online

If you do not have the time to attend the school in person, the Emergency Action Plan Directors course is available online. Take the online course at home, in the office or anywhere you have internet access. The details to the online course can be found at <http://nyfsi.com/workshops.html#f59online>

## Fire Safety Director's Responsibilities

1. Be familiar with the written Fire Safety Plan providing for fire drill and evacuation procedure in accordance with these rules.
2. Select qualified building service employees for a Fire Brigade and organize, train and supervise such Fire Brigade.

3. Be responsible for the availability and state of readiness of the Fire Brigade.
4. Conduct fire and evacuation drills.
5. Be responsible for the designation of a Fire Warden for each floor and sufficient Deputy Fire Wardens for each tenancy in accordance with these rules.
6. Be responsible for a daily check for the availability of the Fire Warden and Deputy Fire Wardens.

**NOTE:** If the number of Fire Wardens and Deputy Fire Wardens in the building is such that it is impractical to individually contact each one daily, a suggested method to satisfy the requirement is to make provisions for the Fire Warden, or a Deputy Fire Warden, in the absence of the Fire Warden, to notify the Fire Safety Director when the Fire Warden, or required number of Deputy Fire Wardens are not available. In order to determine the compliance by the Fire Warden and Deputy Fire Warden when this method is used, the Fire Safety Director shall make a spot check of several floors each day.

7. Notify the owner or other person having charge of the building when any designated individual is neglecting his responsibilities contained in the Fire Safety Plan. The owner or other person in charge of the building shall bring the matter to attention of the firm employing the individual. If the firm fails to correct the condition, the Fire Department shall be notified by the owner or person in charge of the building.
8. In event of a fire, report to the Fire Command Station to supervise, provide for and coordinate the following:
  - (A) Manning of the Fire Command Station.
  - (B) Direction of evacuation procedures as provided in the Fire Safety Plan.
  - (C) Report on conditions on fire floor for information of Fire Department on their arrival.
  - (D) Advise the Fire Department Chief-in-Charge in the operation of the Fire Command Station.
  - (E) Ensure that the Fire Department has been notified of any fire or fire alarm.
9. Be responsible for the training and activities of the Building Evacuation Supervisor.

### In the Event of a Fire:

The Fire Safety Director, Deputy Fire Safety Director or Building Evacuation Supervisor shall report to the Fire Command Station to supervise, provide for and coordinate the following:

- Insure that the Fire Department has been notified of any fire or fire alarm
- Manning of the Fire Command Station (personally)
- Direction of evacuation procedures as per the evacuation plan (for a fire)
- Relay reports from the fire floor (Wardens/Brigade) to the arriving Fire Department Officer-in-Charge
- Advise Chief in-Charge, as to the capability of the class E or J, fire alarm and communications system

## Fire Safety and Awareness Training

The classes are scheduled every other Wednesday morning and will run as long as we have this tremendous demand. The classes are held at the New Yorker Hotel located on 8<sup>th</sup> Avenue and West 34<sup>th</sup> Street. Our staff is comprised of retired lieutenants, captains and chief officers from the New York City Fire Department. The first set of classes is for residential building staff. The seminar will be a PowerPoint presentation approximately 2 ½ hours in duration. A study guide handout and a certificate of completion will be given to each attendee. See page 9 for the registration form. The following topics will be covered:

Residential Fire Safety Plans	Discovery & Reporting a Fire
Fire Extinguishers	Goals of Fire Prevention
Fire Prevention Strategies	Housekeeping Issues
Flammable & Combustible Liquids	Electrical Fire Hazards

Our seminars have been specifically designed to reduce the risk of fire through the promotion of fire safety awareness and basic fire training for all staff. Our training provides the building manager and building staff with an overview of their roles in the event of a fire or emergency. It also provides participants with the



Registration forms -  
pages 10 to 13

necessary knowledge and skills to enable them to deal with small fires safely, by using portable fire extinguishers, and to develop an awareness of the dangers and causes of fire.

We added an additional course on non-fire emergencies. This training will cover subjects such as Bomb Threats, Chemical Spills, Power Outages, Shelter In Place, Steam Explosions, Suspected Terrorists and Suspicious Letters or Packages.

For additional information please call 718-432-1600

## Fire Safety and Awareness Training

Registration forms on page 10 and 13

Tuesdays & Thursdays	Fire Safety Director (1 <sup>st</sup> three week weeks of the Month)
Tuesdays & Thursdays	Emergency Action Plan Director (4 <sup>th</sup> week of the month)
Wednesdays AM	Residential Fire Safety Awareness (see schedule page 10)
Wednesdays PM	Residential Non-Fire Emergencies (see schedule page 10)
Saturdays Mornings	Fire Safety Director

## Training

As a business owner or manager, you have the responsibility of ensuring that your staff understands the safety risks present within the workplace. You are also required to ensure that they are equipped with the knowledge and skills to handle a potentially dangerous situation. Training can prepare your staff by enabling them to prevent or safely respond to such situations.

### New York City Fire Department Top Ten Fire Safety Tips

1. Smoke alarms save lives. Install and maintain them.
2. Smoking and drinking are a lethal combination. Smoking carelessness is a leading cause of fire. Don't empty ashtrays into the trash.
3. Keep matches, lighters and candles away from children.
4. Be careful with candles. Don't leave them unattended. Never sleep with candles burning.
5. Remove electrical cords from under rugs and behind radiators. Never nail or staple the cord to walls or molding.
6. Never overload outlets and extension cords.

7. Never put a portable space heater near drapes, furniture, bedding or other flammable materials.
8. Move flammable liquids stored near the stove or other heat source to a safe, distant location.
9. Remove all materials on or near your stove that could catch fire, including paper, dishcloths, etc.
10. Early notification can make all the difference — in case of fire, call **911**.

**Beware!**

**Not renewing your NYC certificates and permits will provide city inspectors with an opportunity to pay your building a visit.**

The fine for a “failure to renew” violation will cost you, for a first time offense, at least \$250 - \$500. The subsequent inspections may cost you much more. In our experience it is rare for an inspector to issue only one violation during a visit. If one is found, multiple violations are usually issued. This can add up to significant penalties! The key is to not give an inspector a reason to visit. Keep your building’s registrations up to date. Best of all, a Cityfile representative will populate your current data into their website, where all data is available 24/7. Don't give city inspectors an excuse to inspect your building; let them go to the building next door.

We at NY Fire Consultants suggest you call Cityfile today at (212) 732-2300 to schedule a fifteen-minute presentation; it will be well worth your time.

The New York City Fire Department warns the public of the hidden dangers associated with candle use.

With the ever increasing use of candles in and around the home either for interior decoration or aromatherapy, it is extremely important to use proper precautionary measures when using them.

**NY Fire Consultants Services:**

<p><u>Fire and Life Safety Consulting</u>          Fire and Life Safety Inspections          Fire Safety Plans for Residential Buildings (LL 10 of 1999)          Fire Safety &amp; Evacuation Plans Commercial (Class E) Buildings</p> <p><u>Emergency Action Plans</u>          FDNY Submissions          Training          Drills</p> <p><u>Expert Witnesses Provided</u></p>	<p><u>Emergency Procedures Manuals Fire &amp; Evacuation Preparedness Training</u>          Hotel Staff          Building Service Employees</p> <p><u>Interior Fire Alarms Consultants</u></p> <p><u>Violations Correction &amp; Removal</u>          Environmental Control Board          Fire &amp; Building Department          Housing Preservation &amp; Development</p> <p><u>Fire Consultantants Construction Protects</u></p>
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**NY Fire Consultants, Inc. 481 Eighth Ave., Suite 1570, New York, NY 10309 212-239-9051**



# **NY Fire Consultants, Inc.**

481 Eighth Avenue  
New York, NY 10001

(212) 239-9051 (212) 239-9052 fax

## **Fire Safety & Awareness Training For Residential Building Staff**

**Wednesdays  
10:00 am**

- Residential Fire Safety Plans
- Discovery & Reporting a Fire
- Fire Extinguishers
- Goals of Fire Prevention
- Fire Prevention Strategies
- Housekeeping Issues
- Flammable & Combustible Liquids
- Electrical Fire Hazards

**Wednesday  
1:00 pm**

## **Non-Fire Emergencies Training For Residential Building Staff**

- Suspicious Letter or Package
- Bomb Threats
- Suspected Terrorist
- Steam Explosion
- Shelter In Place
- Chemical Spills
- Threatening Behavior
- Power Outage

Both seminars are 2 to 2 ½ hours in duration. A study guide handout and a certificate of completion are provided to each attendee. Course fee is \$75.00 for each course.

**Central location- Hotel New Yorker West 34<sup>th</sup> St. & 8<sup>th</sup> Avenue (Suite 1570)**

### **Mail in Registration Form**

### **Students must Pre-Register**

Student Name: \_\_\_\_\_ Employed by: \_\_\_\_\_

Work Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Pager: \_\_\_\_\_

Email: \_\_\_\_\_

### **SCHEDULE OF CLASSES**

Fee: \$ 75.00 for each course

Doors Open 9:30 for AM class and 12:30 for PM class Classes start at 10:00 AM and 1:00 PM

Please circle class or classes you wish to attend AM for Fire Awareness or PM for Non-Fire Emergencies

April 9, 2008    AM    PM                      April 23 2008    AM    PM                      May 7, 2008        AM    PM

May 21, 2008    AM    PM                      June 4, 2008    AM    PM                      June 18, 2008    AM    PM

Make out company checks or money orders payable to **NY Fire Consultants, Inc.**

Mail payments to **NY Fire Consultants, Inc.**, 165 McBaine Avenue, Staten Island, NY 10309



# The New York Fire Safety Institute

481 Eighth Ave. Suite 1570, New York, NY 10001  
Phone: (212) 239-9051 Fax: (212) 239-9052

## Mail in Registration - Fire Safety Director Training Course

Student Name: \_\_\_\_\_ Employed by: \_\_\_\_\_

Work Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Cell/Pager: \_\_\_\_\_ Work # \_\_\_\_\_

Email: \_\_\_\_\_ Work email: \_\_\_\_\_

Course fee is: \$220.00

Money Order     Check (co. ck only)     Pay Pal *verification* # \_\_\_\_\_

Start date: \_\_\_\_\_ Amt. Enclosed: \_\_\_\_\_

Send checks or money orders to: NYFSI, 481 Eight Avenue, Suite 1570, New York, NY 10001

Central location- Hotel New Yorker West 34<sup>th</sup> St. & 8<sup>th</sup> Avenue (Suite 1570)

### SCHEDULE OF CLASSES 2008 Please select Morning Class or Afternoon Class

#### April 2008

Tues, 1	Thurs, 3
Tues. 8	Thurs. 10
Tues. 15	Thurs. 17

- Morning Class:  
9:30 am to 12:30 pm
- Afternoon Class:  
1:00 pm to 4:00 pm

#### May 2008

Tues, 6	Thurs, 8
Tues. 13	Thurs. 15
Tues. 20	Thurs. 22

- Morning Class:  
9:30 am to 12:30 pm
- Afternoon Class:  
1:00 pm to 4:00 pm

#### June 2008

Tues, 3	Thurs, 5
Tues. 10	Thurs. 12
Tues. 17	Thurs. 19

- Morning Class:  
9:30 am to 12:30 pm
- Afternoon Class:  
1:00 pm to 4:00 pm

#### July 2008

Tues, 1	Thurs, 3
Tues. 8	Thurs. 10
Tues. 15	Thurs. 17

- Morning Class:  
9:30 am to 12:30 pm
- Afternoon Class:  
1:00 pm to 4:00 pm

### Students must Pre-Register

**PLEASE READ THE INFORMATION CAREFULLY**

**YOU MUST ATTEND ALL CLASS**

**Qualifications:** You must have 36 months or more experience or combined, as follows:

- Firefighter – Police or Corrections
- High-Rise building manger, engineer, superintendent with Certificates of fitness
- Building Evacuation Supervisor
- Office Building
- Member of the fire brigade

**School Policy:** The Fire Department requires a mark of 70% on the schools final exam. Those passing the test are granted a diploma, which is presented at the Fire Department.



# The New York Fire Safety Institute

481 Eighth Ave. Suite 1570, New York, NY 10001

Phone: (212) 239-9051 Fax: (212) 239-9052

## Mail in Registration - Fire Safety Director Training Course

Student Name: \_\_\_\_\_ Employed by: \_\_\_\_\_

Work Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Cell/Pager: \_\_\_\_\_ Work # \_\_\_\_\_

Email: \_\_\_\_\_ Work email: \_\_\_\_\_

Course fee is: \$240.00

Money Order     Check (co. ck only)     Pay Pal verification # \_\_\_\_\_

Start date: \_\_\_\_\_ Amt. Enclosed: \_\_\_\_\_

Send checks or money orders to: NYFSI, 481 Eight Avenue, Suite 1570, New York, NY 10001

Central location- Hotel New Yorker West 34<sup>th</sup> Street & 8<sup>th</sup> Avenue (Suite 1570)

## New Saturday Classes

**MORNING CLASS: 9:00 am to 1:00 pm**

### SCHEDULE OF CLASSES 2008

April 5, 2008	May 3, 2008	June 7, 2008
April 12, 2008	May 10, 2008	June 14, 2008
April 19, 2008	May 17, 2008	June 21, 2008
April 26, 2008	May 31, 2008	June 28, 2008
	No Class May 24 <sup>th</sup>	

### Students must Pre-Register

**PLEASE READ THE INFORMATION CAREFULLY**

**YOU MUST ATTEND ALL CLASS**

**Qualifications:** You must have 36 months or more experience or combined, as follows:

- Firefighter, Police Officer or Corrections Officer
- High-Rise building manger, engineer, superintendent with Certificates of fitness
- Building Evacuation Supervisor
- Office Building
- Member of the fire brigade

**School Policy:** Students must attend four (4) consecutive Saturdays. The Fire Department requires a mark of 70% on the schools final exam. Those passing are granted a diploma, which must be presented at the Fire Department.



# The New York Fire Safety Institute

481 Eighth Ave. Suite 1570, New York, NY 10001

Phone: (212) 239-9051 Fax: (212) 239-9052

## *Office Building Managers/& Fire Safety Directors*

**NY Fire Safety Institute is offering:**

### ***Emergency Action Plan Director Course (F-59)***

We have schedules to meet your needs.

We have qualified instructors to deliver the material you need to know.

Central location- Hotel New Yorker West 34<sup>th</sup> St. & 8<sup>th</sup> Avenue (Suite 1570)

Realistic price of \$ 140.00 per student (group rate quotes as well) (\$135 if you use Pay Pal)  
2008 Class Schedule: (Seating Limited)

April 22<sup>nd</sup> (Tuesday) and 24<sup>th</sup> (Thursday) at 1:00pm – 5:00 pm

May 27<sup>th</sup> (Tuesday) and 29<sup>th</sup> (Thursday) at 1:00pm – 5:00 pm

June 24<sup>th</sup> (Tuesday) and 26<sup>th</sup> (Thursday) at 1:00pm – 5:00 pm

Fill out registration form and mail check for \$140.00 payable to *NY Fire Safety Institute*.

### **Mail in Registration – Emergency Action Plan Director Training course**

**Students must Pre-Register**

Student Name: \_\_\_\_\_ Employed by: \_\_\_\_\_

Work Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Cell/Pager: \_\_\_\_\_ Employer # \_\_\_\_\_

Email: \_\_\_\_\_ Work email: \_\_\_\_\_

Course fee is \$140.00

Money Order     Check (co. check only)     Pay Pal Verification # \_\_\_\_\_

Start date: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

Company checks or money orders payable to **NY Fire Safety Institute**

Mail payments to NY Fire Safety Institute, 481 Eight Avenue, Suite 1570, New York, NY 10001



# Personal Life Safety Guide Book

## Fireproof Residential Apartment Buildings

The Personal Life Safety Guide Book offers a quick reference for fire and life safety emergencies. A must for residential building staff.

Bomb Threat  
Carbon Monoxide  
Chemical Spills  
Extreme Heat  
Fire  
First Aid  
Gas Leaks  
Heart Attack

Person Trapped in Elevator  
Poisoning  
Power Outage  
Robbery or Mugging  
Shelter in Place  
Suspected Terrorist  
Suspicious Packages  
Threatening Behavior



- Overall size 3-1/2 " x 5-1/2"
- Coated card stock
- Emergency telephone numbers can be written on back
- Comes with a vinyl pouch that fits in your shirt pocket

Prices:		
<u>100 +</u>	<u>500 +</u>	<u>1000+</u>
\$4.50 ea.	\$4.25 ea.	\$3.75 ea.
Combine building orders and save		



### Basic Emergency Information at Your Finger Tips

Phone (212) 239-9051  
Fax (212) 239-9052  
Email: info@NYFireSafe.com

